

**APPENDIX TO
CONFLICT OF INTEREST CODE OF THE
STUDENT SUCCESS PROGRAMS
dba Charter School of San Diego**

Preamble

Any person designated in Section I of this Appendix who is unsure of any right or obligation arising under this Code may request a formal opinion or letter of advice from the FPPC or an opinion from the Charter School of San Diego's General Counsel. (Gov. Code § 83114; Title 2 Cal. Code of Regs. § 18730(b)(11).) A person who acts in good faith in reliance on an opinion issued to him or her by the FPPC shall not be subject to criminal or civil penalties for so acting, provided that all material facts are stated in the opinion request. (Gov. Code § 83114(a).)

Opinions rendered by General Counsel do not provide any statutory defense to an alleged violation of conflict of interest statutes or regulations. The prosecuting agency may, but is not required to, consider a requesting party's reliance on General Counsel's opinion as evidence of good faith. In addition, the Charter School of San Diego may consider whether such reliance should constitute a mitigating factor to any disciplinary action that the Charter School of San Diego may bring against the requesting party under Government Code § 91003.5.

I.

Designated Employees

<u>Designated Employees</u>	<u>Categories Disclosed</u>
Members of the Charter School of San Diego's Board of Directors	All
CEO/President, Charter School of San Diego's Board of Directors	All
Business and Operations Manager	All
CFO/Treasurer of Charter School of San Diego's Board of Directors	All
General Counsel	All
Consultants ¹	--

¹ With respect to consultants, the School Director may determine in writing that a particular consultant, although a "designated employee," is hired to perform a range of duties that is limited in scope and thus is not required to comply with the written disclosure requirements described in these categories. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The School Director's

II.**Disclosure Categories****Category 1. All-Inclusive Reportable Investments**

A designated employee in this category shall report all reportable investments, as defined in Government Code § 82034, in business entities located in, doing business in, planning to do business in, or having done business in the previous two (2) years in San Diego County which operate or provide any of the following:

- Accounting or auditing services
- Banks and savings and loans
- Computer hardware or software, or computer services or consultants
- Communications equipment or services
- Educational services, supplies and materials
- Entities or persons who have filed claims against the Charter School of San Diego or have claims pending against the Charter School of San Diego
- Insurance brokers and agencies
- Insurance adjusting, claims auditing or administration, or underwriting services
- Office equipment or supplies
- Personnel and employment companies and services
- Printing or reproduction services, publications, and distribution
- Securities, investment or financial services companies
- Title insurance and escrow

Category 2. Reportable Interests in Real Property

A designated employee in this category shall disclose all interests in real property, as defined in Government Code §§ 82033 and 82035, that is

(a) within or not more than two (2) miles outside the boundaries of San Diego County that has situated on it any business entity named in category no. 1 above; or

(b) within two (2) miles of any facility or real property owned or used by the Charter School of San Diego.

Category 3. Reportable Income

A designated employee in this category shall disclose all income as defined in Government Code § 82030 of the designated employee from the below-listed sources located in,

determination is a public record and shall be retained for public inspection by the Charter School of San Diego in the same manner as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

doing business in, planning to do business in, or having done business in the previous two (2) years in San Diego County during the reporting period.

Accounting or auditing services
Banks and savings and loans
Computer hardware or software, or computer services or consultants
Communications equipment or services
Educational services, supplies and materials
Entities or persons who have filed claims against the Charter School of San Diego
or have claims pending against the Charter School of San Diego
Insurance brokers and agencies
Insurance adjusting, claims auditing or administration, or underwriting services
Office equipment or supplies
Personnel and employment companies and services
Printing or reproduction services, publications, and distribution
Securities, investment or financial services companies
Title insurance and escrow

Category 4. Less-Inclusive Reportable Investments

A designated employee in this category shall disclose only investments as defined in Government Code § 82034 in any business entity, which within the last two years has contracted with or in the future foreseeably may contract with the Charter School of San Diego to provide personnel, services, supplies, material, machinery or equipment:

(a) to the Charter School of San Diego, of the type utilized by the Charter School of San Diego which is located in or doing business in San Diego County, and associated with the job assignment or position of the designated employee; or

(b) to any entity which has contracted with the Charter School of San Diego within the last two years or which in the future foreseeably may contract with the Charter School of San Diego to provide services, supplies, materials, machinery or equipment associated with the job assignment or position of the designated employee.

Category 5. Less-Inclusive Reportable Income

A designated employee in this category shall disclose only that reportable income as defined in Government Code § 82030 which is derived from a source which within the last two years has contracted with the Charter School of San Diego or in the future foreseeably may contract with the Charter School of San Diego to provide personnel, services, supplies, materials, machinery or equipment:

(a) to the Charter School of San Diego, of the type utilized by the Charter School of San Diego which is located in or doing business in San Diego County, and associated with the job assignment or position of the designated employee; or

(b) to any entity which has contracted with the Charter School of San Diego within the last two years or which in the future foreseeably may contract with the Charter School of San Diego to provide personnel, services, supplies, materials, machinery or equipment associated with the job assignment or position of the designated employee.

Category 6. Business Positions

A designated employee in this category shall disclose by completing form 700, schedule "C." A designated employee shall list:

- (a) the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management;
- (b) a description of the business activity in which the business entity is engaged; and
- (c) the designated employee's position with the business entity.

APPROVED AND/OR AUTHORIZED BY THE BOARD
OF SUPERVISORS OF THE COUNTY OF SAN DIEGO
DATE: 9/20/05 MINUTE ORDER NO: 26
THOMAS J. PASTUSZKA
CLERK OF THE BOARD OF SUPERVISORS
BY: Randy Vinyard
DEPUTY CLERK